

Association of Data Science Constitution

The sections marked with an * must be included in all student organization constitutions.

Article I: Organization Name

Section 1: Name. This constitution establishes the Association of Data Science at the University of North Carolina at Charlotte, hereafter known as ADS.

Article II: Purpose

*Section I: The ADS gives a hub for students of Data Science Majors/Minors or students interested in Data Science to interact with others and learn from each other.

*Section II: Policy Agreement. Our organization is willing to abide by all UNC Charlotte policies and guidelines, especially relating to on or off campus activities which our club may sponsor or in which we may participate.

Section III: Affiliations. The ADS is not affiliated with a national or international organization.

Article III: Membership

Section I: Membership. Any student currently enrolled at the University of North Carolina at Charlotte is eligible to be a member of the organization

Section II: Categories of membership. Voting membership limited to currently enrolled students. Others such as faculty, alumni, professionals, etc. are encouraged to become members but as non-voting associate or honorary members.

Voting Membership - limited to students currently enrolled in an undergraduate program at the University of North Carolina at Charlotte.

Honorary Members - Open to faculty members, alumni and other professionals. These members do not hold voting privileges.

Section III: Dues. Membership for the Association of Data Science does not require payment. However, there will be activities or events in the future that may require payment.

Section IV: Selection. If a member wishes to join the association, they must fill out an application and to officiate their membership, they must attend a meeting.

Section V: Voluntary Member Withdrawal. Example: Any member of our organization can, at any time, voluntarily withdraw his/her membership from the organization. Members should notify someone of the leadership team that they intend to withdraw from the organization.

*Section VI: Non-Voluntary Member Removal. A member can be removed by failing to abide by the bylaws, failing to abide by UNC Charlotte policies and guidelines, or taking advantage of ADS assets and property.

*Section VII: Non-discrimination. In keeping with UNC Charlotte's policy of non-discrimination, our organization does not discriminate on the basis of race, color, religion, gender, national origin, age, sexual orientation, veteran status and physical or mental ability or disability.

Article IV: Officers (President, Secretary, Treasurer)

Section I: President, Secretary, Treasurer

Section II: President. The President shall:

- Communicate with club members
- Be the bridge between faculty advisors and members of to accommodate needs
- Schedule meetings and events using the help of other board members.

Section III: Secretary. The Secretary shall:

- Assist the president with any needs they might have regarding events, members, or scheduling.
- Take meeting notes
- Manage website or delegate to manage the website

Section IV: Treasurer. The Treasurer shall:

- Communicate with the president and faculty advisors to ensure all funds are being allocated correctly and are accounted for.
- Keep records of all funds going in and out of the organization.
- Handle the budget.
- Provide assistance to the president if needed

Article V: Advisor

Section I: Advisor. At least one advisor of the organization must be a member of the University faculty or staff. Advisors do not hold voting or decision making positions within the organization.

Article VI: Function/Operation

*Section I: Nominations. Self nominations for positions: Only voting members are allowed to run for a position. Nominations for officers are submitted through a form or in-person prior to the second meeting in each semester.

*Section II: Elections. Officers are elected by election each school year. Elections will be held on the second meeting of each school year. If a position opens up due to officer resignation or impeachment, voting for that position will occur the meeting after.

Section III: Outcome. The winner is decided by who receives more votes in the election...[list the voting margin needed to win and who is responsible for counting/verifying votes]

Elections will be decided by majority vote of the voting members.

Section IV: Terms. Officers will serve from [how long until how long] and [may/may not] be permitted to serve more than one term in a row.

Officers will serve for the year they are elected. They are permitted to serve more than one term in a row.

*Section V: Officer Impeachment: Officers can be impeached by an impeachment vote. An impeachment vote can be initiated by any voting member. However, impeachment votes are only valid if officers fail to carry out their duties, mismanage organization assets, or break university policies. An officer will be impeached if the voting members reach a two-thirds majority in favor of impeachment.

Section VI: Voluntary Officer Resignation. Any officer of our organization can voluntarily resign from their position at any time. However, officers must give notice of resignation one meeting in advance before they resign.

Section VII: Officer Succession. In the case of resignation or leave of absence, the Secretary will take over for the President, the Treasurer will take over for the Secretary, and the Secretary will take over for the Treasurer.

Article VII: Committees

Section I: Committees. The ADS can form committees as needed, which all eligible members may join.

Article VIII: Constitutional Amendments

Section I. Amendment Proposal. Amendments can be proposed by any voting member of the organization.

Section II: Procedures. Procedures following the proposal of an amendment are as follows:

- Amendments should be proposed during meetings, where discussion of the proposal will be encouraged.
- Amendment proposals will be summarized either by the member creating the amendment, or by the officers of the organization, and emailed to all members of the organization for consideration.

Section III: Voting. The amendments shall be voted on by all voting members of the organization, and require a majority vote two thirds of the votes to be put into action.

Article IX: Method of Dissolution

Section I. Dissolution. Should the organization need to be dissolved, the officers will hold a meeting to discuss steps needed to resolve any existing conflicts with assets and funds.

BY-LAWS

By-laws should be easier to amend than the constitution, but still hold a higher standing than being amended through a simple majority vote at any one time.

1. Committees can focus on different projects not focused on the entire organization.